

Reg. No.: .....



Y7569

Name: .....

**University of Kerala**

Fourth Semester FYUGP Degree Examination, May 2026

Skill Enhancement Courses

**POLITICAL SCIENCE**

**UK4SECPOS200 - Leadership and Administration**

Academic Level: 200-299

**2024 Admission**

**Time: 1 Hour 30 Minutes(90 Mins.)**

**Max. Marks: 42**

**Part A. 6 Marks.Time:6 Minutes.(Cognitive Level:Remember(RE)/Understand(UN)) Objective Type. 1 Mark  
Each.Answer all questions**

| Qn No. | Question                                                                          | CL | CO |
|--------|-----------------------------------------------------------------------------------|----|----|
| 1      | Write any two traits of effective leadership.                                     | RE | 1  |
| 2      | Who put forward the idea of One Minute Manager?                                   | RE | 1  |
| 3      | Span of control                                                                   | UN | 4  |
| 4      | Identify any two features of business leadership                                  | UN | 2  |
| 5      | Point out the type of leadership style best suited for emergency decision making. | UN | 1  |
| 6      | Name any two styles of leadership.                                                | UN | 1  |

**Part B. 8 Marks.Time:24 Minutes.(Cognitive Level:Understand(UN)/Apply(AP))Short Answer. 2 marks each.Answer all questions**

| Qn No. | Question                                                                             | CL | CO |
|--------|--------------------------------------------------------------------------------------|----|----|
| 7      | Explain the key features of Institutional Leadership.                                | UN | 2  |
| 8      | Explain the importance of decision making in an organisation.                        | UN | 2  |
| 9      | Illustrate how democratic leadership can improve decision making in an organisation. | AP | 1  |
| 10     | Compare the difference between trait theory and skill theory.                        | AP | 2  |

**Part C. 28 Marks.Time:60 Minutes (Cognitive Level:Apply(AP)/Analyse(AN)/Evaluate(EV)/Create(CR)) Long Answer.7 marks each.Answer all 4 Questions choosing among options \* within each question**

| Qn No. | Question | CL | CO   |
|--------|----------|----|------|
| 11     | A)       | AP | 4, 4 |

| Qn No. | Question                                                                                                                                                                                                                                                                                                                                                   | CL | CO   |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------|
|        | <p>Using a school as an example, explain how the principal and manager work together for the success of the institution.</p> <p>OR</p> <p>B)</p> <p>Explain how a manager in a public office can improve teamwork by using communication, motivation, and delegation.</p>                                                                                  |    |      |
| 12     | <p>A)</p> <p>Identify commonalities and differences in different types of leaderships.</p> <p>OR</p> <p>B)</p> <p>Analyse the distinct roles of a leader versus an administrator in managing people and work flows.</p>                                                                                                                                    | AN | 2, 2 |
| 13     | <p>A)</p> <p>Examine different traits of leadership.</p> <p>OR</p> <p>B)</p> <p>Evaluate various styles of leadership.</p>                                                                                                                                                                                                                                 | EV | 3, 3 |
| 14     | <p>A)</p> <p>Prepare a leadership plan to manage a sudden crisis in a public institution such as a health emergency. Explain the leadership style and administrative methods required.</p> <p>OR</p> <p>B)</p> <p>Explain the advantages and disadvantages of any three leadership theories. Which theory is most suitable for modern workplaces? Why?</p> | CR | 2, 2 |